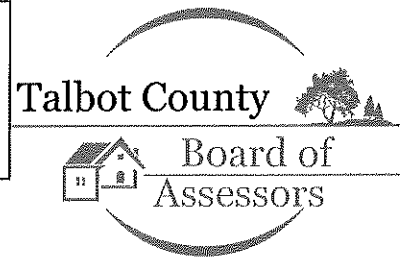


11 N. Jefferson Ave.  
PO BOX 337  
Talbotton, GA 31827

Daniel B. Coffee, Chairman  
Sandra N. Higginbotham, Member  
Hubert P. Bickley, Member  
Lauren A. Harbin, Secretary



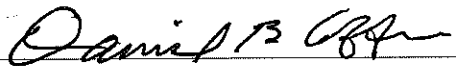
Board of Assessors  
Monthly Meeting Minutes  
August 15, 2023

*Valuing People  
and Property*

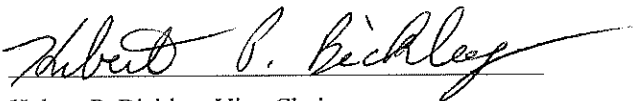
1. The meeting was called to order by Chairman Coffee at 2:00 pm at the Tax Assessors Office. A quorum was present including the following: Daniel B. Coffee, Sandra N. Higginbotham, Hubert P. Bickley, and Lauren A. Harbin, Secretary.
2. Vice-Chairman Bickley motioned to approve the agenda as presented. Mrs. Higginbotham offered the second. There was no further discussion. The motion passed 2-0-0.
3. Approval of Minutes Vice-Chairman Bickley offered a motion to approve the July 12, 2023, minutes as presented. Mrs. Higginbotham offered the second. There was no further discussion. The motion passed 2-0-0.
4. Old Business
  - A. Budget Update – Mrs. Harbin informed the Board that she had not received an updated budget. She also let them know that there had been no further questions with the 2024 budget proposal.
5. New Business
  - A. Homestead Applications:
    1. Homestead exemption application for S5 to be applied for 2019-2023 was presented to the Board for approval. Mrs. Harbin also presented a S1 H/S that was submitted in March but had not been approved. Upon Mrs. Harbin's recommendation Vice-Chairman Bickley made a motion to approve the applications as presented. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed unanimously. Mrs. Harbin will send an E&R to correct the bill to the Tax Commissioner on this parcel. A spreadsheet containing a listing of these applications will be attached to these minutes.
  - B. Mrs. Harbin provided the Board with a report on current appeals. A spreadsheet containing a listing of the appeals will be attached to these minutes. Mrs. Harbin explained that several appeals from Timberlands II had been received a few weeks ago. Some of them had been filed in response to a 30 day notice and were postmarked by the deadline. However, there were also some that were late filed using the postmark on the letter. Mrs. Harbin indicated that she had reached out to the taxpayer agent that filed the appeals but had not received a response. She will keep the Board posted.
  - C. Mrs. Harbin presented the Board with the error and release paperwork for the current month. Vice-Chairman Bickley made a motion to approve the error and releases as presented. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed unanimously. A spreadsheet containing a listing of these errors and releases will be attached to these minutes.

- D. Mrs. Harbin provided the Board with a copy of the updated Non-Disclosure of information form. The form included the new language per SB 215. Vice-Chairman Bickley made a motion to approve the implementation of the form as presented. Mrs. Higginbotham seconded the motion. Chairman Coffee noted that "peace" officer was misspelled. The motion passed 2-0-0.
- E. Mrs. Harbin presented the Board with a copy of the 2022 Ratio Study from the Department of Audits. The compiled data was discussed, including the downward trend of the ratio (38.04) which was in compliance, and the COD which was out of compliance for the second year for residential properties, but came back into compliance for all other classes.
- F. In the Chief Appraisers update Mrs. Harbin let the Board know that the staff had begun checking pending building permits. She also shared a letter of commendation received from Mr. Elliott at Buck properties.
- G. In Members matters Vice-Chairman Bickley thanked Mrs. Harbin and her staff for their hard work and Mrs. Higginbotham agreed.
- H. The next scheduled monthly meeting is tentatively September 12, 2023, at 2:00pm.
- I. A motion was made by Vice-Chairman Bickley to adjourn the meeting at 2:50 pm. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed 2-0-0.

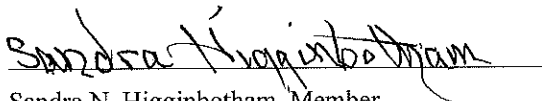
Submitted by Lauren A. Harbin, Secretary



Daniel B. Coffee, Chairman



Hubert P. Bickley, Vice-Chair



Sandra N. Higginbotham, Member